Fall 2026

Dear Student and Family,

Welcome to my B'nai Mitzvah Teaching Studio! I'm so glad you're here. Preparing for b'nai mitzvah is part of a long, meaningful journey, and my goal is to make that journey enjoyable, and growth-filled for each student.

With me, you'll focus on **process** as much as performance: building solid Hebrew reading skills, developing good listening habits, and growing confidence through small, steady steps. Lessons are tailored to each student's abilities, interests, and goals.

Parents are important partners in this work. Your encouragement, help in creating a regular practice routine, and presence at occasional lessons make a huge difference in your child's success and enjoyment.

Enclosed you'll find the Studio Policies. Please read them carefully with your student. They explain how scheduling, cancellations, and payments work so that everyone knows what to expect. When we're on the same page about logistics, we can spend our lesson time doing what matters most.

If you ever have questions or want to talk about your student's progress and goals, please reach out. I'm always happy to connect.

B'shalom,
Naomi Malka

Studio Policies

Welcome to Naomi Malka's B'nai Mitzvah Studio. These policies explain how the studio operates and clarify the shared values and responsibilities that support a positive learning experience.

I hope we share a love of Judaism and a belief in the beauty of our traditions. I'm excited to work with you and to learn what inspires you to grow as a young Jewish person.

Responsibilities

Student

- Practice according to the steps and methods we discuss in lessons.
- Listen regularly to recordings.
- Track your practice and reflect on it at each lesson.

- Arrive prepared: gather your binder, pen/cils, and devices before we begin.

Parent/Guardian

- Encourage consistent daily practice.
- Support your student's progress by listening to them practice when possible.
- Schedule your student's lessons and promptly manage cancellations and tardiness.
- Pay invoices in full and on time.

Instructor

- Begin and end lessons on time.
- Provide at least 24 hours' notice if I must miss a lesson, except in emergencies.
- Collaborate with you on appropriate goals.
- Facilitate suitable practice opportunities with the Torah scrolls.
- Guide you toward tangible progress through clear skill-building and feedback you can apply.

Recommendations for Success

- Use a practice journal to record goals, questions, and weekly reflections.
- Write down your reasons for wanting to have a bar/bat mitzvah and your commitment to practicing.
- Attend b'nai mitzvah whenever you can.

Lesson and Coaching Rates

1:1 Lessons

- $150 per one-hour lesson.

- My rates generally increase modestly at the end of each calendar year.

Billing

You may choose the billing schedule that works best for your family:

- **After each lesson:** You will receive an invoice after each lesson.
- **After every four lessons:** You will receive an invoice after every four lessons rather than after each individual lesson.

Payment is due upon receipt of the invoice. A $25 late fee is added each week that a balance remains unpaid.

Payment may be made by electronic transfer to Venmo @Naomi-Malka-1. Please include your student's name and the lesson date(s) in the payment note.

Lessons canceled less than 24 hours before the scheduled start time are charged at the full lesson rate and will be included on your invoice. Please see the Cancellation Policy below for details.

Late Starts and Cancellation Policy

Please notify me in writing of cancellations or late starts by text (202-841-8776) or email (neskatan@gmail.com).

Students are expected to be ready for their lessons when I arrive. Lessons that start late are charged at the full rate and end at the originally scheduled time.

- **Cancellations with at least 24 hours' notice:** You will not be charged for the canceled lesson. If an alternate time is available within the same week, I will offer an opportunity to reschedule; this is not guaranteed.
- **Cancellations with less than 24 hours' notice:** You will be charged the full lesson rate, even if the lesson does not take place. If I can offer a replacement lesson within the same week, there will be no additional charge; availability is not guaranteed. Any additional lesson scheduled will be billed separately.

Agreement

These policies remain in effect for the duration of enrollment in Naomi Malka's Studio and may be updated with written notice.

By signing below, I/we acknowledge that I/we have read and understand these Studio Policies and agree to follow them for the duration of lessons.

Student Name: _____

Student Signature: _____ Date: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____

Teacher Signature: _____ Date: _____